

***Please note:** This Guideline only explores how to prepare your presentation data. Another Guideline for how to submit your presentation to the Submission Portal will be provided within August.

Criteria for Poster presentation

- Language of the Presentation: English
- The aspect ratio of the slides : 4:3 (Other ratios cannot be accepted; it causes that the slides will not be viewable in an appropriate way.)
- Poster Presenters are asked to prepare a Microsoft-PowerPoint Presentation of max.15 slides in landscape layout (File format: .pptx).
- Please note that files over 25 MB cannot be accepted.
- All presented material should be clear from the use of commercial or trade names. The mentioning of trade names of equipment used is allowed unless the intention of the presentation is to promote the use of equipment.
- You may NOT use your company/institution name or logo on your slides. The only time you may use your company name is on the title slide and on the final slide of the presentation.
- The title of the presentation should be the same as in the submitted Full Paper.
- The first page of the slide should contain Presentation title, Name and Affiliation of the Presenter.
- Presentations containing inappropriate contents such as animal experiments will be removed without the author's permission.
- PowerPoint for Mac is not recommended since system errors may occur after the file conversion on the Submission Portal. If you create your file on Mac, please verify and save it on Windows PC prior to the submission.

Please note that all Presentation files will be exposed on the Virtual Platform for Participants of the IFSCC 2020 Virtual Congress during the Congress period October 21-30.

Inquiries:

Abstract/Full Paper Submission for the IFSCC Congress 2020 Yokohama
E-Mail: ifsc2020-paper@convention.co.jp

Additional Options for Poster presentation

- Video Presentations are not allowed, but Presenters are given the option to record a approx. 1-minute self-introducing/ summary of Presentation video and add it on the first page on the slide. The video should appear in a small window on the left/ right bottom of the first slide. Please be noted that this video should also be free from promotional contents.
- You may insert Notes (only in English) on each slide of your presentation, but do not input them directly into the slides. On the Submission Portal of the Presentation file, you will find fields where you can input your Notes. Details will be explained in another Guideline which will be provided within August.

Presentation slide image after data conversion:



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